

## NOTTINGHAM FINANCIAL RESILIENCE STEERING GROUP CONSTITUTION

**NAME:** The name of the Organisation shall be  
**Nottingham Financial Resilience Partnership**

**OBJECTIVES:** The objectives of the Partnership shall be:  
To adopt an 'upstream' approach to build the financial resilience of individuals and communities across Nottingham.

The Partnership works to the following five underpinning principles:

- 1. Continuous community dialogue*
- 2. Hub and spoke model: local groups feeding into and a city-wide strategic Steering Group.*
- 3. High level strategic commitment*
- 4. Cross-sector commitment approach, working as an independent group*
- 5. Measuring our impact*

In furtherance of the said objects the partnership may:-

1. Undertake work in relation to its strategy and action plan
2. Ensure it includes all relevant partner organisations and services of relevance to the work.
3. Employ sessional workers to enable the achievement of objectives.

The role and responsibilities of its Steering Group members are to work together to:

- Drive forward action to improve financial resilience at a strategic level, in accordance with the **Action Plan**
- Work to 'unlock' blocks to improvement in financial resilience
- Be responsible for strategic direction of work to improve financial resilience
- Listen and respond to issues and priorities arising from service users, local groups or other communities regarding financial resilience
- Foster a collaborative approach, across all sectors, to work together on these issues

- Raise issues nationally when appropriate and seek to influence funding bodies
- Measure improvement and impact
- Report on progress to the Health & Wellbeing Board

**MEMBERSHIP:** Membership of the Partnership shall be open to anyone in support of the group's objectives.

**MANAGEMENT:**

- a) The partnership shall be managed by a Core Group comprising of a minimum of: university representative; advice service representative; affordable credit representative; to be agreed annually by the wider Steering Group. The Core Group members shall consist of a Chairperson, Secretary and Treasurer.
- b) The Core Group will lead the organisation of the Steering Group and Partnership and be responsible for it.

**ANNUAL GENERAL MEETING:**

- a) The Annual General meeting shall be held in November each year or as close to November as possible.
- b) The AGM should include the election of Chair, Secretary, Treasurer & at least 1 other member to stand on the Core Group.
- c) The Core Group may convene a Special General Meeting of the Partnership at any time.

**FINANCES:**

- a) All monies raised by or on behalf of the Group shall be applied to further the objects of the Group and for no other purpose.
- b) The Treasurer shall keep proper account of the finances of the Group and shall open a Bank Account in the name of the Group. All cheques or authorisation shall require two signatures. The Chairperson, Treasurer, Secretary and/or the elected other member will be the only signatories.

**ALTERATIONS TO CONSTITUTION:**

Any alteration to this constitution shall require the approval of a two-thirds majority of the Steering Group (the minimum being 8 members) at the General Meeting at which it is discussed. Any resolution for the alteration of the constitution must be received by the Secretary at least twenty-eight days before the meeting at which the resolution is to be brought forwards. At least seven days notice in writing shall be given to all the members that the meeting is taking place.

**DISSOLUTION**

- a) If the Steering Group feel at any time that it is necessary or advisable to dissolve the Group, it shall call a Special General Meeting, giving at least 28 days-notice.
- b) A two thirds majority of the Steering Group members is needed for the decision to be carried.
- c) The Partnership shall have the power to dispose of any assets remaining after the satisfaction of any proper debts and liabilities shall be applied towards charitable purposes for the benefit of the inhabitants of the area as it may decide.

**The Constitution was adopted as the Constitution of the Nottingham Financial Resilience Partnership**

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 At the Meeting held at the University of Nottingham  
 On 12 June 2018  
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**CHAIRPERSON**

Name: Dr Shaun French, University of Nottingham Signature:

**TREASURER**

Name: Debbie Webster, St Anns Advice Group Signature: